

Sandy Garrett
State Superintendent of Public Instruction
Oklahoma State Department of Education
Transportation Section

EMERGENCY EVACUATION DRILL FOR SCHOOL BUS PASSENGERS

(This form should be kept on file at the local district for one year.)

County _____ District _____ Site _____

Date _____ Drill Beginning Time _____ Drill Ending Time _____

- A school bus emergency evacuation drill is to be conducted **twice a year** according to the Oklahoma State Board of Education Regulations (OAC 210:30-5-1).
- It is recommended that a bus evacuation drill be conducted during the **first two weeks of each semester**, once in the fall semester and once in the spring semester.
- Evacuation drill procedures are in the Oklahoma School Bus Driver Manual, page 36.

Bus Number _____ Bus Tag Number _____ Route (if applicable) _____

Number of Student Participants _____ (Optional: A list of student names may be attached to this form.)

This report verifies that students (referred above) received instruction on safe bus riding practices and emergency bus evacuation procedures as required by the Oklahoma State Department of Education.

School Bus Driver in Attendance _____

Administrator(s) in Attendance _____

Comments _____

