

LETTER TO THE BOARD OF EDUCATION

To Gracemont Board of Education:

Superintendent's Recommendation

The Gracemont Public School's enrollment on the accreditation report for the school year ____ - ____ was ____ . This year's (____ - ____) enrollment on the accreditation report is ____ students. This is a loss of ____ students. Because of this drastic decline in enrollment from the previous year, it is my recommendation that a reduction-in-force at Gracemont School District is imperative.

Also, projected state aid for the ____ - ____ school year will be adjusted after the first nine weeks of the ____ - ____ school year based on that year's current enrollment numbers. The present enrollment (____ - ____) for Gracemont Public Schools has dropped to ____.

I therefore recommend that the following staff be reduced for the ____ - ____ school year:

- Ms./Mr. _____ { _____ position _____ }
- Ms./Mr. _____ { _____ position _____ }
- Ms./Mr. _____ { _____ position _____ }
- Ms./Mr. _____ { _____ position _____ }
- Ms./Mr. _____ { _____ position _____ }
- Ms./Mr. _____ { _____ position _____ }
- Ms./Mr. _____ { _____ position _____ }

Sincerely,

Superintendent of Schools