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STUDENT MEALS

July 12, 2010

FOREWORD

This handbook has been prepared to inform students and parents about the policies and rules regarding Gracemont Public Schools. Please read it carefully and feel free to ask teachers or principals about anything not made clear in this book.

It is the intent of Gracemont school to provide an educational atmosphere and academic program which will serve all students equally as stated: This institution, in compliance with Title VI of the Civil Rights Act of 1964, Executive Order 11246 as amended, Title IX of the Educational Amendments of 1972, and other Federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex, age, religion, handicap, or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, and educational services.

We realize that not all students will be outstanding scholars, but they can have good citizenship and be good Americans. Satisfactory conduct and courtesy are part of the curriculum at Gracemont School and are the **MINIMUM** expected of all students.

STUDENTS ARE EXPECTED TO:

1. Do all work as well as possible at all time.
2. Do nothing that will harm the school's reputation or their own.
3. Be courteous at all times, refer to teachers, administrators, and other adults as Mr., Mrs. or Miss.
4. Ask the pardon of those you inconvenience or interrupt.
5. Never interrupt a person who is busy unless invited to do so.
6. Be considerate at all times of the rights of others. Make no unnecessary noise such as shouting, whistling, or scuffing feet in the school building.
7. Keep moving in the hallways. Do not block the hallway by stopping to talk.
8. Walk, don't run, wrestle or push one another in the hallways.
9. Be a good housekeeper. Trash should be placed in containers and not on the floor or furniture. Writing on walls and furniture is destructive and prohibited.
10. The citizens of the Gracemont Community have provided the school building and other facilities for you.
11. The GOLDEN RULE is a good rule. Let us all practice it every day

NONDISCRIMINATION STATEMENT

The Gracemont School District I-086 does not discriminate on the basis of race, color, national origin, gender, age or disability in admission to its programs, services, or activities, in access to them, in treatment of individuals or in any aspect of their options.

ATTENDANCE POLICY

1. Oklahoma School Law requires all students between the ages of 5 and eighteen to attend school regularly unless they have completed the twelfth grade.
2. All children residing in the Gracemont District I-86 who will be five years of age on or before September 1, of the school year or will not be twenty-one before September 1 of the school year will be admitted free to the school.
3. Kindergarten students must be five by September 1 of their kindergarten year. First grade students must be six by September 1 of the first grade year.
4. All children must have reached the legal age for school attendance to be allowed to attend Gracemont School.
5. To enroll, students must furnish a birth certificate or affidavit and a health record showing that they have had the required immunizations (three polio, three DTP, and two MMR- Hepatitis B, Hepatitis A, and Varicella are required for specific grade levels; SS#, and CDIB cards if applicable details may be obtained from the administration.
6. Any student who accumulates six (6) or more unexcused absences during a semester in any class **WILL NOT RECEIVE CREDIT IN THAT CLASS**. Remember six (3) unexcused instances of tardiness are equal to one (1) unexcused absence.

SEVEN THROUGH TWELVE GRADE ABSENCES GUIDELINES

A student returning to school from an absence must bring a note from parents or guardian before he or she can be issued an admit slip to class. Without a note the day of return, the absence is unexcused. **Parents please call the school when a student is absent to give a reason for the absence.**

EXAMPLES OF EXCUSED ABSENCE:

1. Illness.
A signed statement by parent or guardian must be brought upon return to school.
2. Funerals of immediate family or relatives.
A signed statement by parent or guardian must be brought upon return to school.
3. Appointments with doctor or dentist.
Written verification from the doctor's office in the form of an appointment slip, bill, or signed letter must be returned to classes.

EXAMPLES OF UNEXCUSED ABSENCE:

1. Any trip not sponsored by school.
2. Working
3. Shopping
4. Any other absence not listed or any absence for which a note is not

brought from home.

A student who fails to exhibit prompt and regular attendance at school may be reported to the proper authorities.

ATTENDANCE INCENTIVE POLICY

Attendance is recorded hourly in grades seven through twelve. The attendance grade will count as 10% of each student's nine weeks average. Only unexcused absences will affect the attendance grade.

Attendance grades will be based upon the number of absences accumulated during the nine weeks grading period. The following **ATTENDANCE GRADE SCALE** will be used.

ABSENCE	GRADE
0	100
1	95
2	90
3	85
4	80
5	75
6	70
7	65
8	60
9	55

TARDIES

Three unexcused tardies in the same class will count as one unexcused absence in that class. Arriving more than **fifteen minutes** late is counted as an absence; leaving **fifteen minutes** early is counted as an absence.

TELEPHONE USAGE

Messages for students will be taken by the **office** when there is an emergency or when it is essential for a student to receive information. Students are not usually called to the phone. Since office telephones are used for school business, students may not use the office telephone unless there is an emergency. No long distance calls will be made at the school's expense.

ELECTRONIC DEVICES

CELL PHONES OR ANY ELECTRONIC DEVICES MUST NOT BE SEEN OR HEARD DURING SCHOOL HOURS, UNLESS THE STUDENT HAS SPECIAL PERMISSION FROM THE ADMINISTRATION.

PARENT-TEACHER COMMUNICATIONS

Parents are encouraged to call teachers when they have questions. Teachers will return calls when they have a **PLANNING TIME**. It is our request that parents go through the **chain of command** when dealing with questions or problems. It is important when a question or problem arises that the parent discuss the situation with the teacher first; **THEN**, if no solution is reached, the principal should be contacted. If after talking to the principal there is still misunderstanding, **THEN** the superintendent should be contacted. If that meeting is not satisfactory, **THEN** the Board of Education is contacted.

REPORT CARDS & GRADING SYSTEM

There will be two nine-week periods in each semester. Nine-week tests will be given the 1st and 3rd 9weeks to the students. This test will count as twenty percent (20%) of their total nine-week grades. Sufficient daily work shall be assigned so as to count at least one-third (1/3) of a student's nine-week daily average. Semester tests will count for twenty percent (20%) of the student's final semester grade. Four and one-half week reports will be issued each 9 weeks. The following grading system is in effect:

A = 90-100 B = 80-89 C = 70-79 D = 60-69 F = 59 and below

The grade of "I" may be issued when a student's work is incomplete. This work must be made up before the end of three weeks or all incomplete work will be entered as a zero, unless the teacher or principal give special permission. Parents are urged to examine all report cards and four and one-half week reports with care each time they are received. Parent should contact the teacher at once so that misunderstandings can be avoided and benefits derived to help your child.

Parents desiring a conference with a teacher must call for an appointment and arrange for a time when classes are not in session.

High School Students who are on the *Eligibility List as Ineligible* may not participate in any extra-curricular activities.

*** This includes any and all school activities occurring at Gracemont Public School. These activities will include but may not be limited to ballgames, class parties, club meetings, and assembly programs.**

HONOR ROLL

An honor roll will be published each nine weeks. Students having at least a "B" average (3.0) **or better** with no grade lower than a "C" will be listed on this roll. A student appearing on the list for all four nine weeks will receive an individual trophy at the spring awards assembly. All A's for Superintendent—B average for Principal

GRACEMONT PUBLIC SCHOOL
REMEDIATION INTERVENTION FOR SUCCESSFUL EDUCATION
(RISE)
RISE PROCEDURES 7TH-12TH GRADES

1. Teachers put students' names that are recommended for RISE in the RISE binder in the High School office before you leave for the day.
2. RISE will be Tuesday through Friday of each week.
3. Any students that are to be submitted for RISE will be taken to the classroom of the teacher who submitted them for RISE at 7:30. Teachers may require students to complete their RISE after school from 3:20 to 3:45 or from 12:30 to 12:45 before being released for lunch, if both are available at that time and it is completed on the assignment sheet in this manner. It may also be possible after being documented by the teacher that the student receives help 15 minutes of the 20 minutes break period.
4. Any teacher that has duty should have a plan for their students or have another teacher responsible for their students.
5. This will enable more one-on-one attention with teachers, as well as allow attention from the actual classroom teacher that instructs the classes of which students are not having success, when that is possible.
6. Students that are not on the failing list, but are in RISE for homework assignments, may leave if the assignment is complete.
7. Students that are on the failing list must stay in RISE the full amount of time.
8. Students are not sent to RISE for tardies or discipline.
9. Students that miss RISE will attend the next two sessions of RISE. If they fail to-do so or fail to cooperate with the classroom teacher, they will be sent to the office for discipline to be determined by the principal

TRANSPORTATION

We will operate several buses again this year. Most of the routes will operate as they have in the past. The bus drivers have a great responsibility and do not have time for disciplinary problems. It is the order of the Gracemont Board of Education that there shall be no scuffling, loud talking, smoking, immoral talk, destruction of property, or any other misconduct on the buses.

Students riding the school bus will be subject to the same disciplinary action on the bus as they are at school. Remember, riding the bus is a privilege and may be lost. School bus drivers have the same authority as teachers. Students will not be allowed to be let off the bus in town or to be picked up by the bus in town. School buses will be available for extra-curricular activities that are properly scheduled. Arrangements for their use must be made with the principal. The complete school bus rules may be obtained from either principal. **Remember bus transportation is NOT a right but a privilege.**

- Be on time at the bus stop.
- The bus driver has the right to assign seats as he/she deems fit.
- Obey all safety rules set forth by the driver

STUDENT RULES CARS AND DRIVERS

1. Students driving to school will please park south of the school in an orderly fashion. Designated parking for handicapped persons should not be used unless an appropriate permit is visible in the vehicle. Students who drive to school may be required to have a permit from the office signed by their parents. Once the vehicles are parked, **STUDENTS should not be in or around ANY vehicle without special permission.**
2. Students shall not be permitted to drive, ride, or sit in automobiles or any motor-driven vehicle or bicycle during the lunch period nor any time after they arrive at school each day until they leave at the time school is dismissed for the day unless by special permission of the school authorities.
3. Any student who drives to school must have a valid driver's license.

STUDENT DRESS CODE FOR GRACEMONT PUBLIC SCHOOL

The following will NOT be worn to school or at any school sponsored activity:

1. Shirts with provocative or offensive writing or advertisements such as, but not limited to tobacco or alcohol products, or sayings that may have ambiguous meanings.
2. Backless garments.
3. Sleepwear.
4. Garments so tight fitting that the closures gap.
5. Spandex garments such as biker shorts or leggings.
6. Garments which expose undergarments such as; boxer shorts, bra straps, or thong underwear.
7. Garments that expose any part of the stomach or the abdomen area, back area or shoulders.
8. Garment which expose front or back cleavage.
9. Garments that are torn, cut, or slit between the shoulders and knees.
10. Jewelry or accessories that might be used as weapons.
11. Any attire that denotes or specifies any gang or cult affiliation, even on special days such as homecoming week.
12. Footwear with wheels, house shoes.
13. Tattoos may not be exposed.
14. Caps or hats inside the school building.
15. Caps or hats with the bill turned to the side or the back may not be worn on school property.
16. Pants or shorts so large that the wearer must hold them up by hand to keep them at the waist.
17. Shirts that cover the pocket opening of the skirts, pants, or shorts.
18. Body piercing may not be exposed.

The following attire is permitted at school-sponsored activities:

1. Clean non-offensive clothing worn according to design.
2. Sleeveless shirts or blouses that cover the shoulders from the base of the neck to the top of the shoulders and fit modestly under the arms.
3. Shorts and skirts, which are no more than four inches from the floor when the students kneel and the garment, is worn properly.
4. Pierced earrings.
5. Pants, skirts, or shorts, worn at the waist level above the hips.
6. Closed shoes and sandals, which are secured to the foot by straps.
7. Shirts that cover the waistband of the pants or shorts which do not extend below the top of the hip.
8. Caps or hats with the bill toward the front may be worn outside and stored in the locker during class time.

OTHER STUDENT RULES

1. Gracemont School is a **Closed Campus**.
2. Students will **NOT** be allowed to go to town during school hours for purchases for the home or themselves. Haircuts, beauty shop appointments, and excuses to work will not be given to students as an excused absence, even with parental permission. These will be unexcused absences.
3. Students **MUST** have secured permission from the office **BEFORE** leaving school grounds. No student shall be allowed to leave school during the day without the permission of the principal.
4. There will be no use of tobacco anywhere in or around the school grounds by any student before, during, after school or during school-sponsored activities.
5. No food or drink shall be taken into any classroom except where required in that class or with special permission. No food or drink, which has been opened, will be placed in lockers. **Any lunches brought to school must be eaten in the cafeteria or outside unless special permission is given from the administration.**
6. Chewing of gum is prohibited in any school facility.
7. Toys (skateboards, balls, etc.) may **NOT** be brought to school or onto school property at any time. Electronic devices may not be turned on. **THE SCHOOL IS NOT RESPONSIBLE FOR THESE DEVICES.**
8. Students planning to miss class because of activities should make arrangements to make up the missed work before leaving. The sponsor of the activities should provide the student with a "Form of Release from Class for School Sponsored Activity" at least two days before the absence, and the student should have it properly completed and returned to the sponsor of the activity before missing school for the activity.
9. Students have **THREE** minutes between classes; therefore, it should not be necessary for anyone to be excused during the class period except in the case of an emergency.
10. No student should be out of the classroom in which they belong unless they have in their possession a written excuse from the teacher or principal.
11. No one is allowed in the gymnasium unless during a scheduled activity or under the direct supervision of a faculty member. Do not walk on the gym floor with street shoes, socks or dirty shoes. Wear only regular gym shoes. PLEASE OBSERVE THESE RULES.
12. Since the elementary school, the secondary school, and the cafeteria are not open for student access until 7:30 am, parents need to provide supervision for their child until that time. When school is dismissed, students should go home unless a teacher or administrator gives special permission to stay.
13. Students in grades seven through twelve who have been absent or are tardy must get an admit from the office before going to class.
14. Physical displays of affection are not permitted in school buildings or on the school grounds. This includes kissing, hugging, handholding and any other physical display of affection.
15. Each classroom teacher may have additional rules and expectations for his or her class. Any student rules that are presented elsewhere in this policy handbook are applicable.
16. No games are to be played on the front lawn of the high school.

GRACEMONT SCHOOL DISCIPLINE POLICY

The school's primary goal is to educate. Discipline is an important aspect in education. Well-disciplined students are able to obtain a far better education than those who are undisciplined. Therefore, when the behavior of an individual student and/or students interferes with the education process or comes in conflict with the rights of others, corrective actions are necessary for the benefit of the individual and/or individuals and of the school.

The Oklahoma Legislature has amended O.S.- 114 to read as follows: "Each local board of education shall adopt a policy for the control and discipline of all children attending public school in that district. The local policy shall provide options for the control and discipline of the students. The parent or guardian of every child residing within a school district shall be notified by the local board of education of its adoption of the policy and shall receive it upon request."

The teacher of a child attending public school and/or any school personnel should have the same right as a parent or guardian to control and discipline such child according to local policies during the time the child is in attendance or in transit to or from the school or any other function authorized by the school district or any classroom presided over by the teacher and/or any school personnel.

All students will be treated in a fair and equitable manner. Nothing in this discipline schedule shall be construed to deny the student's rights to fair and orderly hearings, appeals, counsel, and due process in cases that may end in suspension or expulsion.

Disciplinary action will be based on the school's discipline policies and a careful assessment of the circumstances surrounding each infraction such as the student's attitude, the seriousness of the offense, the frequency of the offense, and its potential effect on other students. Alternative methods of punishment are available to insure the most effective discipline.

GRACEMONT DISCIPLINE PROCEDURE
EXAMPLES OF DISCIPLINE INFRACTIONS

1. Unexcused tardiness
2. Misconduct at assembly or school activity function
3. Lunchroom misconduct
4. Failure to do classroom work
5. Classroom misconduct
6. Cutting class/truancy/leaving school without permission
7. Unauthorized use of motor vehicle
8. Bus misconduct
9. Theft
10. Assault—physical or verbal
11. Fighting
12. Destruction of property
13. Other offenses including possession and/or use of a dangerous weapon, non-alcoholic beverages, alcoholic beverages, controlled dangerous substance, narcotic drug, stimulant, barbiturate, obscene materials, tobacco, etc.
14. Bullying of any kind.

***The options in the list of discipline procedures are given to administrators, teachers, and/or any school personnel who will be administered on consideration of the seriousness, frequency, and effect of the act and by the discretion of the above-named designee.

1. Written warning and/or advise parents
2. Remove from class or group (temporary or permanent)
3. Parental conference
4. Student Suspension (before school, noon, recess)
5. Review committee (Teachers who know the student will review the record and give a written recommendation.)
6. Corporal punishment
7. Financial restitution
8. Law enforcement involvement
9. Social agencies' referral
10. Community service agreement
11. In-School Suspension (ISS)
12. Suspension
13. Expulsion
14. Other appropriately deemed disciplinary action.
15. Vandalism—Any act of vandalism will result in a requirement of restitution and may also include a suspension up to one (1) year.
16. Police Involvement—Any time an incident occurs that infringes upon local, state, or federal law, law enforcement may be involved.

STUDENT'S SUSPENSION

Any student who is guilty of immorality, violation of school regulations, or found in the possession of dangerous weapons, controlled dangerous substances, intoxicating beverages, non-intoxicating beverages or missing or stolen property while in attendance at such school or in transit by school transportation or under school supervision to or from the school, any school function authorized by the school district or when present on any facility under the control of the school district may be suspended by the superintendent or principal for a period not to exceed the current school semester and the succeeding semester. Any pupil suspended under this section may appeal any such suspension to the board of education of the school district.

Students may be suspended for moral turpitude, insubordination or persistent violation of any of the regulations or policies of the school. The Board of Education may review the reasons for the suspension and their action becomes final, provided that no suspension is extended beyond the current semester and succeeding semester except in the case of a violation as explained under the Gun-Free Schools Policy later in this handbook.

IN-SCHOOL SUSPENSION

An alternative method of discipline is In-School Suspension. Students In-School Suspension (ISS) will be in the designated classroom upon arrival at campus and will be dismissed by the person in charge.

1. Parents will be notified of a student's placement in ISS.
2. The student will be completely isolated from the regular school population during his or her stay in ISS.
3. The student's assignments will be brought to the student's classroom.
4. The student will have the opportunity to eat breakfast and lunch at a time when no other students are in the cafeteria.
5. The student will be provided break for using the bathroom and getting a drink during the morning and during the afternoon; these will be when other students are not on break.
6. The minimum stay in ISS shall be three days.
7. In the event that a student is uncooperative or disruptive in ISS, their ISS will be extended or they will be suspended from school.

This program is designed to provide an alternative setting for students who have problems conforming to rules and regulations in the traditional classroom setting and is an opportunity for them to continue their education for a time prior to re-entry into the traditional classroom setting.

OFFICIAL RESPONSIBILITY

Any public school teacher or counselor having reasonable cause to suspect that a student is under the influence of non-intoxicating beverages, alcoholic beverages, or a controlled dangerous substance shall report the matter, upon recognition, to the school principal or his designee. The principal or designee shall immediately notify the superintendent of schools or his designee and a parent or legal guardian of the student of the matter as well as other appropriate official's required by Oklahoma Statutes.

It is the full responsibility of **ALL TEACHERS, SCHOOL EMPLOYEES, AND ADMINISTRATION** to correct children anywhere in the halls, gymnasium, ball field, play ground, school sponsored activities and on their way to and from school when the students need correction.

EXTRA-CURRICULAR ORGANIZATIONS

1. All extra-curricular activities, which are scheduled by our school, to be held on WEDNESDAY'S, shall terminate by 6:00 p.m.
2. Students competing in activities must be eligible according to the rules of the Oklahoma Secondary School Activities Association.
3. The school reserves the right to set academic requirements for students participating in the extra-curricular activities and to limit the number of days a student will be dismissed from school for these activities, but shall be no more than five full days in any one class per semester.

ATHLETIC PROGRAM PARTICIPATION

The Gracemont Public Schools recognize the value of developing the student's bodies as well as their minds. As a result, the Gracemont Public Schools have established a physical education and athletic programs for its students. It is the policy of Gracemont Schools to encourage athletic participation, yet allow a choice as to which sports the student wishes to participate. An enrollment period at the beginning and end of each SEMESTER will allow students to freely change to/from competitive athletics to/from a traditional course. Changes at times other than those designated may only be done by the administration and may be done for disciplinary or academic reasons. Quitting a team during the season may result in a failing grade for that course during the time the student was involved.

4-H CLUB

Students enrolled in Gracemont School may join and actively participate in the 4-H program as early as the fourth grade. We have two clubs: the junior club, which consists of fourth, fifth, and sixth graders and the senior club, which consists of seventh graders and above. We have monthly meeting. We encourage our students to participate in as many of the 4-H events during the year as possible. They must be academically eligible and meet the guidelines of the Oklahoma Secondary School Activities Association for the events that are on a competitive level with other schools. Some of the events available are demonstration contest, speech contest, Share-the-Fun, candy sales, dress revue, judging contest, summer camps, county fair, stock shows, and district fairs.

STUDENT COUNCIL

There will be a Gracemont School Student Council available to the 9-12 grades.

ACADEMIC TEAMS

The high school academic team is comprised of students in grades nine through twelve who wish to be on the team and who come to weekly practices and scheduled meets. The junior high school academic team is comprised of students in grades seven through nine who wish to be on the team and who come to weekly practices and scheduled meets. The teams participate in the Caddo County Academic Conference, the play-off series, and other tournaments when they are available. Any eligible student wishing to join the academic teams should contact the academic team coach.

REGIONAL CURRICULUM CONTESTS

Students in grades nine through twelve attend many curricular contests held at colleges in the spring. **To attend, a student must be chosen by his or her instructor and MUST attend one of the contests, which is held on Saturday, in order to be allowed to attend the contest on school days.** The purpose of these meets is for our students to compete with top students from around the region and to have the opportunity to qualify to go to the Oklahoma State Tournament of Academic Champions which requires that a student place first, second, or third in a tested subject at a regional curriculum contest.

Students in sixth, seventh, and eighth grade will be chosen by their teachers to compete in the annual Caddo County Curriculum Contest held each spring.

OTHER EXTRA-CURRICULAR ACTIVITIES

The acting sponsor will provide the rules and regulations for each activity. Prior to participating the student and parent must read and sign the agreement.

TEXTBOOKS

The school will furnish textbooks and workbooks required by the teacher. **The state places the responsibility for the care and return of the textbooks upon the parents and students. The parent or student must pay for any furnished books lost or damaged beyond reasonable wear.**

SCHOOL FACILITIES

RULES FOR THE USE OF THE MULTIPURPOSE ROOM

1. Please make reservations through the high school office, in advance, on weekdays between the hours of 9:00 A.M. and 3:00 P.M.
2. Please pick up the key the day of use between 9:00 A.M. and 3:00 P.M. in the high school office. It should be returned the following school day during the same hours.
3. There will be a \$25.00 deposit when the person reserving the Multi-Purpose Room picks up the key. The deposit will be returned upon the return of the key.
4. There will be a \$20.00 charge for the use of the Multi-Purpose Room to help defray cost.
5. Please turn the hot water switches off when finished. The hot water switch is on the left side of the sinks.
6. Please turn off all the lights in the room, bathrooms, and **FLUSH STOOLS**.
7. Heating – Please turn the thermostat to 60 degrees when not in use.
8. Cooling – Please turn the thermostat to 80 degrees before leaving.
9. Please clean and restore building and equipment to the condition you found it. If the building is not cleaned or the equipment is left in a mess or something is broken or damaged; the cleaning, repair, or replacement will be made and an itemized bill for materials and/or labor will be presented to the person who made the reservation to use the Multi-Purpose Room.
10. Check all exit doors upon leaving. Be sure they are properly closed and locked.
11. Even though the Auditorium joins the Multi-Purpose Room, reservations for the Multi-Purpose Room **DO NOT** include the use of the Auditorium **unless** special arrangements and/or reservations are made for the Auditorium use.

Please use the building and equipment as you would your own. We are **PROUD** of our Multi-Purpose Room. Please help us keep it nice for everyone to use. The Multi-Purpose Room and its use is a service to you, the people of our community, and the alumni of our school.

SCHOOL HOUSE AND PROPERTY

1. The school facilities shall be made available to responsible citizens to the fullest extent possible under the law provided its use does not interfere with the regular program of school.
2. Organizations wishing to use the gymnasium for money-raising activities or for pleasure should obtain a copy of the policies concerning this area from the office of the superintendent.
3. All facilities including school buses will be operated only within the limits that the law allows.
4. The school facilities shall be made available to responsible citizens to the fullest extent possible under the law provided its used does not interfere with the regular program of school.

SECONDARY SECTION
CREDIT REQUIREMENTS FOR CLASS DESIGNATION

1. To enroll in the ninth grade, a student must have proof that he or she has satisfactorily completed the eighth grade.
2. To enroll in the tenth grade, a student must have a minimum of four (4) credits on record.
3. To enroll in eleventh grade, a student must have a minimum of ten (10) credits on record.
4. To enroll in the twelfth grade, a student must have a minimum of sixteen (16) credits on record.
5. To graduate and receive a diploma from Gracemont High School, a student must have a minimum of twenty-three (23) credits on record and must have satisfactorily completed the required courses as explained in the "Oklahoma Requirement for State Graduation" section.
6. Students classified as seniors will be permitted to have their senior pictures taken for the panel; however, only students completing twenty-two and one-half credits by the end of the senior year will have their pictures placed on the panel and will be allowed to take part in graduation exercises.
7. **BEGINNING WITH THE CLASS OF 2012 (24) UNITS WILL BE REQUIRED FOR GRADUATION.**

TO ENROLL IN THE 10TH GRADE A STUDENT MUST HAVE A MINIMUM OF FIVE (5) CREDITS ON RECORD.

TO ENROLL IN THE 11TH GRADE A STUDENT MUST HAVE A MINIMUM OF ELEVEN (11) CREDITS ON RECORD.

TO ENROLL IN THE 12TH GRADE A STUDENT MUST HAVE A MINIMUM OF SEVENTEEN (17) CREDITS ON RECORD.

Provisions will be made for students transferring into Gracemont Public Schools from schools with a six-period day in grades 9 -12 for graduation purposes.

ADDITIONAL GUIDELINES RELATING TO THE SECONDARY CLASS SCHEDULE

1. All juniors and seniors must enroll in eight (8) classes unless the principal grants special permission or the student is taking classes @ Vo-Tech
2. Junior and seniors may enroll in appropriate classes at the Caddo Kiowa Vocational Technical School if they desire to do so.
3. Concurrent enrollment in high school and college is available to those that qualify. If interested, please see the counselor for the current year's guidelines.
4. Students enrolling in competitive activity classes must meet the requirements of the Oklahoma Secondary School Activities Association.
5. Dropping of subject or activities is only permitted by approval from the office.
6. Classes will be organized by the first period on Friday of the first full week of school. Classes will elect a president, vice –president, secretary –treasure, and up to two reporters. To be nominated for a class officer position the student must be in the top 40% of his class scholastically.

OHLAP

OHLAP is a program that students must sign up for during the 8th-10th grade years through the Counselor. If your family financially qualifies for this program the student can attend a state college and receive FREE tuition. A student who qualifies must maintain a minimum GPA of 2.5 during their 4 years of high school. Please contact the Counselor about the details for this program: we send home the brochures for this program during the 8th grade year. You may pick up the brochures anytime from the Counselor.

GRACEMONT END OF SCHOOL TRIP MISSION STATEMENT

The purpose of the Gracemont End of School Trip is to extend educational opportunity beyond the classroom through development of citizenship skills, responsibility, participation, and co-operation.

Any student who graduates from Gracemont High School may go on the End of School Trip if he or she has contributed the proper amount of monies, through dues and participation in class fund raising activities.

In order to be eligible to participate in the End of School Trip, each student must pay class dues as follows:

Freshman --- \$25.00
Sophomore --\$50.00
Junior -----\$75.00
Senior -----\$100.00

These class dues must be paid no later than the first school day in December of each year unless prior arrangements have been made.

If new students enters school at Gracemont and wishes to go on the End of School Trip, that student is expected to contribute the total amount of monies that each student has contributed (dues) and earned (total fund-raising profit based on minimums) within a reasonable amount of time and before December 1 of the senior year. Seniors enrolling after December 1 do not have this option.

The last day to pay class dues or withdraw class dues by a senior shall be the first school day in December of the senior year.

If any Gracemont High School student wishes to withdraw the money he or she has paid in class dues, he or she may do so with written parental consent. In the event that class dues are withdrawn, they shall be refunded to the person paying the dues; however, he or she will not be allowed to repay that amount or any amount in order to go on the End of School Trip.

The following people are eligible to go on the End of School Trip:
All graduating senior class members who have met minimum requirements on all fund raisers and have paid all class dues.

Class sponsor, spouse, and class parents shall participate and share in funds as class members.

Administrative representative (superintendent or high school principal and respective spouse) shall be funded as the class parents, with the exception that they shall receive no spending money.

When it becomes apparent that the ratio of students to adults going on the trip is greater than five (5) to one (1), the class may select another set of class parents.

End of School Trip reservations and arrangements will only be made and paid for by the class for individuals meeting the above criteria. No sponsor, class parent, or administrator shall make reservations or arrangements for anyone who does not meet the above criteria.

**IF FOR ANY REASON A STUDENT IS SENT HOME FROM THE SCHOOL TRIP IT WILL BE
AT THE PARENTS EXPENSE.**

FUND RAISING ACTIVITIES

Fund-raisers will be scheduled at the beginning of each school year when possible and will be limited to one for freshmen, two for sophomores, six for juniors and four for seniors. Minimums will be set for each fund-raiser and those students not meeting the minimums will be fined an amount equal to the difference in the amount of profit earned by the student and the minimum set by the class. The purpose of this regulation is an effort to see that each student contributes on as near an equal basis as is possible. The proceeds of all non-school (parent-sponsored) fund-raiser held in the name of the class will be deposited in the respective class fund in a timely fashion. A limit of two (2) parent-sponsored fund-raisers per year is allowed with the approval of the administration and is to be done during the summer months.

Any requests or exceptions to the above stated guidelines should be addressed to the administration and the board of education.

SPONSORS

Any teacher in grades 9 through 12 is eligible to sponsor ninth through twelfth grade classes. Once elected as sponsor of a ninth through twelfth grade class, the teacher will remain with that class throughout their high school years.

After sponsoring a senior class, the former senior sponsor shall have the option of not sponsoring a class for one year. During this period, the teacher may exercise the option of being available to sponsor a particular class.

Any teacher of students in grades seventh and eighth grade classes is eligible to sponsor seventh and eighth grades classes. These sponsors will be elected for one year only and the class will choose sponsors each of these years.

CLASS PARENTS

Class parent or parents shall be chosen from parents of class members.

Once selected as class parent or parents of a ninth through twelfth grade class, they will remain with that class throughout their high school years.

Seventh and eighth grade classes will elect class parent or parents each year. The parent or parents will be elected for one year only and the classes will choose class parent or parents each of these years. Class parents will be elected according to the same guidelines as a employee of Gracemont Public School.

CLASS PARTIES

1. Each class, seven through twelfth, shall have the opportunity to have up to one school sponsored class party each semester.
2. These parties should be scheduled on the last day of classes during the school week whenever possible.
3. The school will provide a vehicle for the parties. The students may be required top pay their part of a bus driver's pay.
4. The site of the parties will be no further than thirty-five miles from Gracemont.

GRACEMONT SECONDARY SCHOOL LIBRARY REGULATIONS

- 1 All fiction books may be checked out for two weeks magazines may be checked out for one (1) night.
2. It is the student's responsibility to make sure the date of return is known for his or her book before he or she leaves the library.
3. Do not take materials from the library without checking them out.
4. A fine of twenty cents per day may be charged for all overdue books.

AHERA NOTIFICATION

In compliance with the Asbestos Hazard Emergency Response Act and related Oklahoma and Federal Regulations, you are given the following information on our school. The floor tile in the woodshop area has 1-5% non-friable asbestos. This is non-friable asbestos and is not considered a health hazard. This tile is in good condition and is properly maintained and sealed each year.

All asbestos documentation is available for review at the school administrative office.

Junior Senior Banquet Guidelines for Dates

Junior and senior students may bring dates from our school, other schools, or who are not in school to the banquet subject to the following guidelines.

- (1) The date must be between the ages of 15 and 21; married students with spouses under the age of 15 or over the age of 21 must have permission from the administration before the spouse will be allowed to attend to the banquet.
- (2) Students and dates must stay at the banquet and the reception that follows from the time of arrival until it is over, if a student or his/her date leaves before the end of the event, they will not be permitted to return to the event.
- (3) Students who plan to bring dates must register the date with the junior class sponsor and the date must be approved through the office of the high school principal at least two full weeks before the scheduled date of the banquet, this will enable the sponsors to have time to order additional decorations and other items which must be ordered as far in advance as possible.
- (4) Guests will be expected to conduct themselves in the same manner and under the same rules regulations as the junior and senior class members.
- (5) The junior or senior student must pay a fee at the time of registration of the guest that will be set by the junior sponsor and will be based on the cost of additional items needed to be ordered for decorations, etc. and the cost of the meal.
- (6) The guest must be an actual date.
- (7) Class members who invite a student from another school must take the date with them when they leave the event.
- (8) There will be no substitution of names or refund of any monies after the registration and payment of the guest is made.
- (9) Prom attire must be tasteful and not excessively revealing. Attire, dancing styles, music, and lighting will be at the discretion of the sponsor and the designated school representative.
- (10) Anyone failing to follow these guidelines **EXACTLY** will be expelled from the event.
- (11) Banquet servers are allowed to bring a date to the prom. (NOT THE BANQUET)

HOMECOMING RECEPTION

Students in grades 7-12 may attend the homecoming reception. Students in grades 9-12 may bring dates from our school, other schools, or who are not in school to the reception subject to the following guidelines:

1. All school codes of dress and conduct will be enforced. The date must be between the age of 14 and 21. Married students with spouses over the age of 21 must have permission from the administration before the spouse will be allowed to attend.
2. Students and dates must arrive during the first 15 minutes of the reception and must stay until it is over. If a student or his/her date leaves before the end of the event they will not be permitted to return, unless the sponsor and the school representative grant special permission. Students who plan to bring dates must register the date with the Sponsor and the date must be approved through the office the High School Principal at least **two full weeks** before the scheduled date of the reception.
3. Guests will conduct themselves in the same manner and under the same rules and regulation as the class member.
4. The student must pay any applicable fee at the time of registration of the guest. The fee will be set by the sponsor and will be based on the cost of the event.
5. The guest must be an actual date.
6. There will be no substitutions of a names or refund of any money after the registration of and payment for the guest is made.
7. Dance style and lighting are at the discretion of the sponsor and designated School Representative.
8. Failure to adhere to these guidelines or any decisions made by the sponsor and school representative will result in expulsion from the event for both the student and the guest.

ELECTRONIC PAGING DEVICES POLICY CELL PHONES INCLUDED

In accordance with Oklahoma State Law (70-24-101.1), the Gracemont Board of Education prohibits a pupil enrolled in the Gracemont Schools from having an electronic paging device (*cell phone turned on*) while said pupil is on school premises, or while attending any function sponsored or authorized by the school. The Gracemont Board of Education may provide consent for a pupil possessing an electronic paging device upon the prior consent of both a parent or guardian **and** principal or superintendent after the pupil provides an emergency medical need for the use of such a device. The Gracemont Board of Education shall hear and consider other appropriate circumstances that may suggest the need of such an electronic paging device. The hearing, consideration, and resulting decision of the Gracemont Board of Education shall be deemed final.

STUDENT LOCKERS-SEARCH AND SEIZURE

Student lockers remain the property of the school and are only assigned to the student for the storage of school and personal property for the convenience of the student; however, because of the personal nature of such an arrangement, the lockers will not be opened for inspection by members of the faculty, EXCEPT when approved by the principal or superintendent for reasonable cause to believe that making the inspection is necessary. The administration or other members of the faculty should endeavor to make the inspection in the presence of the student. There should be a third party witness to the inspection.

If there is reasonable cause to believe dangerous weapons, controlled dangerous substances, intoxicating beverages or non-intoxicating beverages are stored in a student's locker, the administration should give serious consideration of notification of the police in order that the search should be conducted in keeping with accepted police procedures and with the administration or designated faculty member present.

The above will not prohibit the administration from conducting periodic locker inspection.

STUDENT-SEARCH AND SEIZURE

The superintendent, principal, teacher, or security personnel of any public school in the State of Oklahoma, upon reasonable suspicion does have the authority to detain, search, or authorize the search of any student or property in the possession of the student; when said student is on any school premises or while in transit under the authority of the school. This is while attending any function sponsored or authorized by the school. Dangerous substances, intoxicating beverages, non-intoxicating beverages or missing/stolen property, if said property be reasonably suspected to have been taken from a student, a school employee or a school activity. The search shall be conducted by a person of the same sex as the person to be searched and shall be witnessed by at least one other authorized person; said person to be of the same sex if practicable.

The personnel searching or authorizing the search shall have authority to detain the student to be searched and to preserve any evidence deemed necessary

by said personnel.

BULLYING

PHYSICAL AND/OR VERBAL ASSAULTS ON PERSONNEL:

*Any act of physical or the verbal threat physical violence directed at the administration, teacher or staff will result in a suspension of up to 1 (one) calendar year.

SEXUAL HARASSMENT:

The policy of this school district forbids discrimination against or harassment of any student on the basis of sex. Students who sexually harass may be suspended out of school for up to 1 (one) calendar year.

- Sexual Harassment is any unwelcome sexual advance, request for sexual favors, or verbal, physical, or other sexually offensive conduct by any student on school property or during any school sanctioned event.
- **Examples of Sexual Harassment are as follows.**
- **Written:** Sexually suggestive or obscene letter, notes, invitations, and graffiti.
- **Verbal:** Sexually derogatory comments, epithets, slurs, degrading jokes, double meanings, demeaning comments about of persons of a particular sex, solicitation of sexual favor or attentions.
- **Physical:** Unwelcome touching of an individual, such as pinching, hugging, patting, repeated brushing against an individual's body, pulling at clothing, blocking one's passage.
- **Visual:** Sexually oriented gestures, displaying sexually suggestive or derogatory objects, pictures, magazines, cartoons, or posters.
- **Any other action that emphasizes the vulnerability of the victim specifically because of gender.**

BULLYING, HARASSMENT, HAZING

No student in this district will be subject to bullying, hazing, harassment of any other form of persecution by any other student or group on school grounds or during school sanctioned activities. **Students that bully, harass, or haze will be subject to an out-of-school suspension up to 1 (one) year.** For purposes of this policy, the following definitions will apply.

*Bullying is a type of violence that occurs when someone uses his or her power unfairly and repeatedly to hurt someone else.

*Hazing is an activity the recklessly or intentionally endangers the mental or physical health or safety of a student for the purpose of initiation or admission to any organization operating subject to the sanction of the school district.

*Harassment is the deliberate taunting of a student by means of language or physical contact in an attempt to degrade or humiliate. Harassment exists when an individual student or a group used rough practical jokes or causes a student to perform meaningless, difficult, or humiliating tasks.

GUN-FREE SCHOOLS POLICY

1. It is the policy of Gracemont Public School District to comply fully with the GUN-FREE SCHOOLS ACT. Any person in the Gracemont Public School District who uses or possesses a firearm at school, at any school-sponsored event, or in or upon any school property including school transportation or school-sponsored transportation will be removed from school for **not less than one full year**.

2. Firearms are defined in TITLE 18 of the United States Code, Section 921, as (A) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive: (B) the frame or receiver of any such weapon: (C) any firearm muffler or firearm silencer: or (D) any destructive device including any explosive, incendiary or poison gas, bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine or any device similar to the above.

Such firearm or weapon will be confiscated and released only to proper legal authorities.

Oklahoma Statutes, Title 21, Section 1280.1, prohibits any person, except a peace officer or other person authorized by the Gracemont Board of Education to have in such person's possession on any private school property or while in any school bus or vehicle used by any school for transportation of student or teachers any weapon as defined below:

“...any pistol, revolver, dagger, bowie knife, dirk knife, switchblade knife, spring-style knife, sword cane, knife having a blade which opens automatically by hand pressure applied to a button, spring, or other device in the handle of the knife, blackjack, loaded cane, bill, hand chin, metal knuckles, or any other offensive weapon.”

3. Any student who violates Section 2 of this policy will be subject to discipline which may include suspension of up to one full calendar year (for firearms) or for any term less than one calendar year (for weapons other than firearms) as determined by the Superintendent or the Superintendent's designee.

Students with disabilities are subject to this policy and will be disciplined in accordance with the Individuals with Disabilities Act and section 504 of the Rehabilitation Act if any such students are determined to be in violation of this policy, an exception to this policy may be made for students participating in an authorized extra-curricular activity or team involving the use of firearms or archery equipment.

The Superintendent or designee may modify the provisions of this policy on a case-by-case basis. However, any substantial modification must be reported to the Gracemont Board of Education at its next meeting.

**ADDITIONAL POLICIES AND REGULATION
GANG/CULT-FREE POLICY**

1. It is the policy of the Gracemont School District that membership in secret fraternities or sororities, or in other clubs or gangs not sponsored by established agencies or organizations is strictly prohibited.
2. Gangs that initiate, advocate, or promote activities that threaten the safety or well being of persons or property on school grounds or which disrupt the school environment are harmful to the educational process.
3. Anything identified by Law Enforcement and/or School Officials that indicates a student is, or possibly is, affiliated with a gang is strictly prohibited. The use of hand signals, graffiti or handwriting associated with a gang is strictly prohibited. The presence of any apparel, jewelry, accessory, or manner of grooming which, by virtue of its color, arrangement, trademark, symbol, or any other attribute that indicates or implies membership or affiliation with a group is strictly forbidden.
4. Incidents involving initiations, hazing, intimidation's and/or related activities which are likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to student's prohibited.
5. Any student of Gracemont School who is wearing, carrying, or displaying gang paraphernalia, or exhibiting behavior or gestures which symbolize gang membership, or causing and/or participating in activities which intimidate or affect the attendance of another student will be subject to disciplinary action.

ACTION TO BE TAKEN:

1. Written warning to student and parental contact
2. Parental contact & suspension
3. Expulsion

MOMENT OF SILENCE

It shall be the policy of the Gracemont Board of Education that no sectarian or religious doctrine shall be taught or included into the curriculum or activities of the school. However, those students who wish to do so may participate in voluntary prayer so long as it is during non-instructional time and does not interfere with the right of others students.

Each school site within the district shall observe one minute of silence each day for the purpose of allowing each student to meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their choice. All school personnel are to afford these options to all students, who will individually make the selection as to which of these behaviors they will engage in during the moment of silence. These options will also be included in the student handbooks.

The minute of silence will be held at the start of the school day.

IF THE DISTRICT OR A SCHOOL EMPLOYEE IS SUED FOR PROVIDING A MOMENT OF SILENCE TO STUDENTS, THE DISTRICT MUST NOTIFY THE ATTORNEY GENERAL WITHIN FIVE (5) DAYS. The Attorney General will provide representation to the district or employee named as a defendant in an action related to this statutory requirement.

**GRACEMONT PUBLIC SCHOOLS
PROFICIENCY BASED PROMOTION TESTING SCHEDULE**

Upon The Request Of A Student, Parent, Guardian, Or Teacher, A Student Will Be Given

The Opportunity To Demonstrate Proficiency In One Or More Areas Of The Core Curriculum.

For More Details About The Proficiency Based Promotion Testing Program, Contact Cathy Shook Or Mike Jones At (405) 966-2233.

Testing Schedule:

**The Last Thursday In August
The Second Thursday In January**

**Counselor's Office-- 2:33 PM
Counselor's Office—2:33PM**

Students must notify the administration at least two weeks in advance if planning to take a test. Students must score 90% in order to receive credit for the course. Tests are for core curriculum courses only.

Important Information for Parents About Meningococcal Disease and Meningococcal Vaccines from the Oklahoma State Department of Education and the Oklahoma State Department of Health.

What is meningitis?

Meningitis is an infection of the spinal cord fluid and the fluid that surrounds the brain.

Meningitis is usually caused by a virus or a bacterium. Meningitis caused by a virus is usually less severe and resolves without specific treatment, while meningitis caused by bacteria can be severe and may result in:

**Brain damage,
Hearing loss,
Limb amputation or
Learning disabilities.**

What types of bacteria cause meningitis? There are several types of bacteria that cause meningitis, including:

**Neisseria meningitidis
Streptococcus pneumoniae,
Group B streptococcal disease, and
Haemophilus influenzae type B**

This information sheet will focus on the disease caused by Neisseria meningitidis (Nay-sear-e-a men-in-git-it-dis), which is rare but especially risky for certain ages. Disease caused by Neisseria meningitidis is usually referred to as "meningococcus" or "meningococcal disease" (men-IN-jo-kok-ul disease). More information about the other bacteria that cause meningitis can be found at the web sites listed in the box at the end of this information sheet.

Who is at risk from meningococcal disease?

Babies less than a year old have the highest risk for meningococcal disease, but no vaccine is available to protect them. The risk of meningococcal disease increases for adolescents and young adults aged 15 to 22 years, because of behaviors that spread the disease. On average two to three people in this age group get meningococcal disease every year in Oklahoma. More than half of these could be prevented by vaccine.

College freshmen living in dormitories have a greater chance of contracting the disease than other persons their age. Other persons at increased risk include those with immune system problems, those without a spleen, or travelers going to places in the world where the disease is more common.

How is the disease spread?

The disease is spread by droplets in the air and by direct contact with someone

who is infected. That includes coughing or sneezing, kissing, sharing a water bottle or drinking glass, sharing cigarettes, lipstick, lip balm – anything an infected person touches with his or her mouth.

Why is meningococcal disease dangerous?

Meningococcal disease is especially dangerous because every year in the United States about 2,500 people are infected and about 300 of those people die in spite of treatment with antibiotics. Of those who live, about 400 a year lose their arms or legs, become deaf, have problems with their nervous systems, become mentally retarded, or suffer seizures or strokes.

If your child has symptoms of meningococcal disease contact your health-care provider immediately.

Signs and Symptoms of Meningitis:

Headache

Fever

Chills

Stiff neck

Extreme tiredness

Vomiting

Sensitivity to light

Rash of small purplish black-red dots

Confusion

Seizures

How can meningococcal disease be prevented?

Vaccines can prevent many but not all types of meningococcal disease. There are two vaccines available in the United States that protect against four of the five most common strains of the meningococcal bacteria.

The newest vaccine, called Menactra, or MCV4, is recommended for:

All adolescents 11-18 years of age

College freshmen living in dormitories if not vaccinated previously, and

Other people at high risk 2 through 55 years of age.

The earlier vaccine, called Menomune, or MPSV4, was effective in older children and teenagers but booster doses were needed every three to five years. The new vaccine protects against the same types of meningococcal bacteria and may not require booster doses. MPSV4 is still used for children 2 through 10 years of age and adults over 55 who are at risk.

Teenagers and young adults can also reduce their risk by taking good care of themselves, by eating a balanced diet, getting enough sleep and exercise, as well as avoiding cigarettes and alcohol.

Is the meningococcal vaccine safe?

Yes, both vaccines are safe; however, there are risks with any vaccine. About half of the people who get the vaccine will have pain and redness where the shot was given, but because the vaccine is not made from the whole bacteria, it cannot cause bloodstream infections or meningitis. A small percentage of people who get the vaccine develop a fever. Vaccines, like all medicines, carry a risk of an allergic reaction, but this risk is very small.

A few cases of Guillain-Barré Syndrome, a serious nervous system disorder, have been reported among people who got the new vaccine, MCV4 (meningococcal conjugate vaccine). At this time, there is not enough evidence to tell if the vaccine caused the disorder. Health officials are investigating these reports.

Does the meningococcal vaccine work?

Yes. The new meningococcal vaccine protects about 90 percent of the people who

receive it from meningococcal disease caused by types A, C, Y, and W-135. These types cause almost two-thirds of all meningococcal disease in teenagers in the United States. It does not prevent type B, which causes about one third of the cases in teenagers.

Does the meningococcal vaccine prevent all cases of meningitis?

No. However, 63 percent of the meningitis cases in 18-22 year olds occurring in Oklahoma from 2000 through 2005 could have been prevented by vaccination. The meningococcal vaccine does not include type B. Scientists have not been able to make a vaccine that will protect against type B.

Where can I get the vaccine for my son or daughter?

If your child has health insurance you can obtain the meningococcal vaccine from your regular health-care provider. Local county health departments have the vaccine available at no charge for children who:

Have no health insurance,

Are Medicaid eligible,

Are Native American,

Or whose health insurance does not pay for vaccines,

and are either 11 through 18 years of age, or who are 2 through 18 years of age and do not have a spleen, or have terminal complement deficiencies, or HIV infection or will be traveling to countries with high rates of meningococcal disease.

Is this vaccine required to attend school in Oklahoma?

This vaccine is not required to attend kindergarten through the 12th grade in Oklahoma. However, it is required for students who are enrolling in colleges and post-high school educational programs and who will live in dormitories or on-campus student housing. This vaccine is not required for children in elementary or high school in Oklahoma.

Where can I get more information?

For more information contact your health care provider or local county health department or visit these Web sites:

National Meningitis Association at www.nmaus.org

Centers for Disease Control and Prevention at <http://www.cdc.gov/meningitis/index.htm>

This information sheet was prepared with information obtained from the Oklahoma State Department of Health, the Centers for Disease Control and Prevention, and the Children's Hospital of Philadelphia. (Revised 8-08)

SPECIAL EDUCATION

Gracemont Public Schools provides educational opportunities to handicapped students age 4-21. These services are provided in accordance with public law 94-142, which requires an appropriate education for handicapped children 0-21.

INDIVIDUALS WITH DISABILITIES EDUCATION ACT

The Individuals with Disabilities Education Act (IDEA) is a federal funding statute which mandates a free appropriate public education (FAPE) for children who qualify as disabled under one or more of the fourteen (14) specified disability categories. Each categorical definition states that the condition must "adversely affect a child's education performance." "Special Education" is defined as: specially designed instruction...to meet the unique needs of a child with a disability." (34C.F.R.300.17) Eligibility is established by a multidisciplinary team evaluation process. Qualified students are provided with an Individualized Education Program (IEP), which outlines the child's special education program.

Section 504 of the Rehabilitation Act is a broad civil rights law which protects the rights of the individuals with disabilities in programs and activities that receive federal financial assistance. Individuals must meet the definition of "individuals with a disability" as listed above and it must be determined that the disability substantially limits one or more of the student's major life activities as defined previously. Eligibility is established through documentation of the disability and identification of the major life activities that are affected. Qualified students are provided with a written plan to outline the special education modification/accommodations that are necessary.

STUDENT MEALS

GRACEMONT SCHOOL LUNCH PROGRAM SUGGESTS THAT EACH STUDENT PRE-PAY FOR MEALS.

A. FAILURE TO PAY FOR MEALS

THE SCHOOL FOOD AUTHORITY (SAF) IS NOT REQUIRED TO PROVIDE MEALS IF PAYMENT IS NOT MADE FOR THE CURRENT DAY'S MEAL OR IF FUNDS IN A STUDENTS ACCOUNT ARE NOT SUFFICIENT TO COVER THE COST OF THE MEAL.

IF A FAMILY DOES NOT PAY FOR CHARGED MEALS THE SITE MAY WISH TO ENCOURAGE THE FAMILY TO COMPLETE AN APPLICATION FOR FREE AND REDUCED PRICE MEALS. IF THE FAMILY DOES NOT WISH TO COMPLETE THE APPLICATION OR IF THEY DO NOT QUALIFY FOR MEAL BENEFITS AFTER COMPLETING THE APPLICATION, THE SFA IS NOT OBLIGATED TO CONTINUE PROVIDING MEALS WITHOUT RECEIVING A PAYMENT. IT IS RECOMMENDED THAT DISTRICTS PROVIDE A SANDWICH AND MILK FOR ANY CHILD WHO DOES NOT PAY.