DEFICIENCY REPORT

Student's Name	DEFICIENCY REPORT	Date
Class-Grade		Teacher
Subject		Advisor-Counselor

NOTICE TO PARENTS

1. The student is presently in academic difficulty in this subject, and consequently there is the danger of failure.
2. It is necessary that the cause(s) of this deficiency be understood and the recommendation(s) be followed.
3. Make certain that you are familiar with the school's grading system and the suggested amounts of homework expected in the subject each night.

CAUSE(S) FOR DEFICIENCY:

ABILITY	ATTITUDE	PERFORMANCE
____ Poor aptitude in subject.	__ Poor attendance/lateness.	__ Poor test scores.
____ Inadequate foundation in subject.	__ Inadequate preparation for class.	__ Inadequate written homework or notes.
____ Lack of effective motivation.	__ Lack of serious approach to studies.	__ Lack of attention or participation.
____	__	__

RECOMMENDATION(S):

_____ MORE EFFORT _____ CONFERENCE WITH TEACHER _____ AFTER SCHOOL HELP _____ TUTORING
M TU W TH F

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