

## **BOMB THREATS**

In case of a bomb threat the school buildings will be totally evacuated. The alarm will be a long continuous ring of the bells. Students will then remain with their instructors and follow their directions. The civil and legal authorities will be notified and the building(s) checked by trained personnel.

In the event of a call or notice to the effect that a bomb has been placed in a school or any other building or establishment, the following procedures are recommended:

1. Immediate evacuation of the school or buildings.\*
2. If the call was not received originally by the fire and police departments, immediate notification is required.
3. A search of the building or premises should be conducted by the police and/or fire department. Immediate notification is required. Both departments should be asked to respond.
4. Strange or foreign objects should be removed immediately or left for removal by a qualified person.
5. If a thorough search has been conducted and nothing found, the chief administrative officer of the school or building should be notified by the senior member of the local protective department that re-entry will be permitted.
6. The state fire marshal's office should be asked to investigate the incident, if appropriate.

Any decision concerning the dismissal of school students and subsequent action after the above procedures have been followed is the prerogative of the superintendent.

\*Evacuation of the building to various safe locations in a random order is preferred so that anyone threatening harm will not have prior knowledge of the evacuation route and safe areas.